



## **Kitchen/Cook Assistant Job Description**

The Kitchen/Cook Assistant must be qualified through the Food Handling Course for meal preparations at Camp Kagama's expense.

The Kitchen/Cook Assistant works under the direct supervision of, and is responsible to the Head Cook.

The Kitchen/Cook Assistant is a salaried position and Camp Kagama provides room and board.

In addition to assisting the Head Cook with food preparation for meals, the Kitchen/Cook Assistant is responsible for setting out dishes before meals, and for helping to set out the food.

The Kitchen/Cook Assistant is responsible for the final washing up of pots and pans and the cleanliness of the food preparation area following each meal in accordance with the guidelines of the Department of Health.

The Kitchen/Cook Assistant is responsible for washing the kitchen floor as per schedule set up by the Head Cook and in accordance with the rules and guidelines of the Department of Health.

The Kitchen/Cook Assistant is responsible for keeping the storeroom clean and tidy in accordance with the rules and guidelines of the Department of Health.

The Kitchen/Cook Assistant is responsible for taking out the garbage.

If over the age of 18, the Kitchen/Cook Assistant will be required to obtain and provide to the Board of Directors a current Vulnerable Sector Police Clearance Form.